



**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
APRIL 09, 2024**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

AGENDA

PURSUANT TO A.R.S. #38-431.02, NOTICE IS HEREBY GIVEN TO THE MEMBERS OF THE HISTORIC PRESERVATION COMMISSION AND THE GENERAL PUBLIC THAT THE COMMISSION WILL HOLD A REGULAR MEETING OPEN TO THE PUBLIC **TUESDAY, APRIL 09, 2024, AT 10:00 AM.** IN THE COUNCIL CHAMBERS, 113 S. FIRST STREET, WILLIAMS, ARIZONA. THE COMMISSION WILL DISCUSS AND MAY TAKE ACTION ON THE FOLLOWING MATTERS:

I. PROCEDURES

A. Call to Order

B. Pledge of Allegiance

C. Roll Call

_____ *Margaret Hangan*

_____ *Mike Besler*

_____ *Norma McDowell*

_____ *Andrea Dunn*

_____ *John Holst*

E. Approval of the Regular Meeting Minutes March 12, 2023

F. Adopt the Agenda

II. PRESENTATION –

III. AGENDA ITEMS

A. Commissioners to discuss and approve the request to take building back to original rock & brick the finish will be sealed. Sign awning and light will remain the same at Business located on “129 E. Route 66” – Camp Civitan” (Tony Robertson).

B. Commissioners to discuss and approve the request for changes to dimensions of signage and reduced vinyl display in window at business located at “109 W. Railroad Ave” – Poozeum” (George Frandsen)

IV. ITEMS

Certification of Posting

The undersigned hereby certifies that a copy of this notice was duly posted at Williams City Hall interior board and exterior board in accordance with the statement filed by the City Council with the City Clerk.

Date: _____ Time: _____ By: _____

Sue Bennett, Deputy City Clerk

**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
APRIL 09, 2024**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

A. Commissioner

B. Staff Report

V. ADJOURN

Certification of Posting

The undersigned hereby certifies that a copy of this notice was duly posted at Williams City Hall interior board and exterior board in accordance with the statement filed by the City Council with the City Clerk.

Date: _____ *Time:* _____ *By:* _____

Sue Bennett, Deputy City Clerk



**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
MARCH 12, 2024
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

MINUTES

I PROCEDURES

A. Call to Order 10:00 am

B. Pledge of Allegiance

Roll Call

C. Approval of the Minutes from Regular Meeting on December 12, 2023

Motion: Approve the Regular Meeting Minutes December 12, 2023.

Moved by: Commissioner Dunn

Seconded by Commissioner Besler

Motion passed unanimously

D. Adopt the Agenda

Motion: Adopt the Agenda as presented

Moved by: Commissioner Besler

Seconded by: Commissioner Dunn

Motion passed unanimously

II. AGENDA ITEMS

A. Commissioners to discuss and approve the request for “Redesign” from prior request at business located on “129 E. Route 66” – Camp Civitan (Tony Robertson) Samples and color swatch available

Tony Robertson briefed the Commissioners on the changes he is considering, but was open to any suggestions from the Commissioners. Commissioners were concerned that he wanted to place the metal on the entire exterior walls, they feel this would be overwhelming, even though they all like the Metal Patina. They suggested that possibly replacing or repairing the brick instead. Commissioners all agreed that the color chosen for the framing was fine as well as the Copper awning that was approved at our last meeting. The Commissioners had no issues of the lighting as well.

Motion: To approve the request

Moved by: Commissioner Holst

**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
MARCH 12, 2024
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

*Seconded by: Commissioner McDowell
Motion passed unanimously*

- B. Commissioner to discuss and approve the request for proposed signage and lighting at business located at “109 W. Railroad Ave – Poozeum” (George Fansen/Ken Edes).**

Ken Edes was available to discuss the signage and requests from the business of “Poozeum”. Mr. Edes informed the Commissioner that they are looking to advertise that they are free but have memorabilia retail available for purchase.

Stacy Foss only concern on the Hanging Sign is that it should be 8 ft. from signage to sidewalk, if this is correct, no issues regarding code. Also, the business is allowed one sign either the Hanging sign or the insert sign, both meet city codes. Commissioners agreed to the lighting, no issues but were concern of the vinyl sign being too busy and suggested smaller signs showing viewing was free. Mr. Edes explained that the owners just wanted to be sure to let everyone know that the “Poozeum is free entry”. Mr. Edes will return to the owners and discuss the options and will proceed with the changes.

Motion: *To approve the request with either the Hanging Sign (8ft. from sign to sidewalk) or the insert sign, with the lighting as presented.*

Moved by: *Commissioner Holst*

Seconded by: *Commissioner Besler*

Motion passed unanimously

III. ITEMS

- A. Commissioner – Chairperson Hangan mentioned that the Historic Photo Group will be submitting for a \$1000 grant to assist in the coding/location of the City Cemetery plots. Requested a letter of Support from the City to submit with application.**

Commissioner Besler requested that upon the submittal of the Historic Application, we ask that they submit “color” photos and diagrams so that the Commissioners can read their diagrams more efficiently. Request was made to note on the Application the location of the Historic Guide as reference and assistance. Also suggested that when the applications are submitted and have no photos or come in as hand written diagram that we decline them until they are properly prepared.

**CITY OF WILLIAMS
HISTORIC PRESERVATION COMMISSION**

**REGULAR MEETING
MARCH 12, 2024
10:00 A.M.**

**COUNCIL CHAMBERS
113 S. FIRST STREET
WILLIAMS, ARIZONA**

Staff Report: None

B. IV. ADJOURN: 10:57am

Chairperson

Attest:
Deputy City Clerk

HISTORIC PRESERVATION DISTRICT APPLICATION FOR APPROVAL TO PERMIT

APPLICANT: Civitan on 66

CASE NO. _____

DATE: 4/2/24

PROPERTY ADDRESS 129 W Rte 66 Williams LEGAL DESCRIPTION _____

OWNER Civitan Foundation ADDRESS 16228 N. 40th St PHONE (602) 953-2944
P.O. Box AZ 85032

TYPE OF IMPROVEMENT

- | | |
|---|---|
| <input type="checkbox"/> ADDITION
<input type="checkbox"/> RESTORATION
<input checked="" type="checkbox"/> REHABILITATION
<input type="checkbox"/> NEW CONSTRUCTION
<input type="checkbox"/> DEMOLITION | <input type="checkbox"/> SIGN REVIEW
<input type="checkbox"/> NEW OCCUPANCY
<input checked="" type="checkbox"/> HISTORIC STRUCTURE
<input type="checkbox"/> SPECIAL USE PERMIT |
|---|---|

APPROVALS: * Any work which would change the exterior appearance of your building or property, all signage, and any new occupancy located within the Historic Preservation Zoning District must be approved and such approval signed by the Historic Preservation Commission before any permit or business license will be issued.

*All applications shall have plot plan, any signage or exterior change, must be accompanied with color rendering, and any additional information the Historic Commission find necessary to establish compliance. 10 copies for submittal.

	APPROVED	NOT APPROVED	N/A
1. HEIGHT _____			
2. ROOF TYPE _____			
3. PROJECTIONS / RECESSIONS _____			
4. SURFACE TEXTURES _____			
5. COLOR _____			
6. ARCHITECTURAL DETAILS _____			
7. BUILDING FORM _____			
8. LIGHTING _____			
9. ENCLOSURES _____			
10. UTILITIES _____			
11. SIGNAGE _____			
12. SIDEWALK FURNITURE _____			

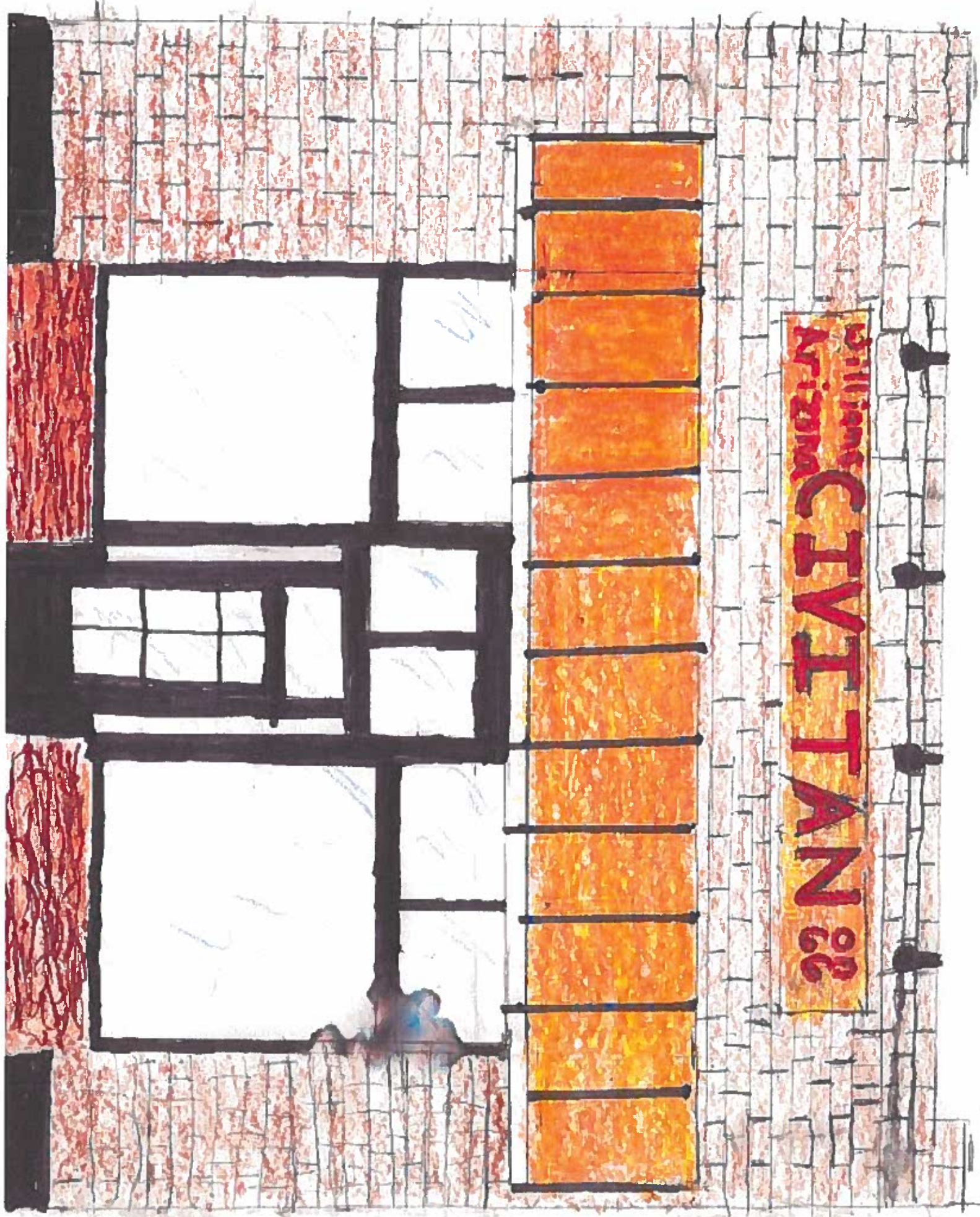
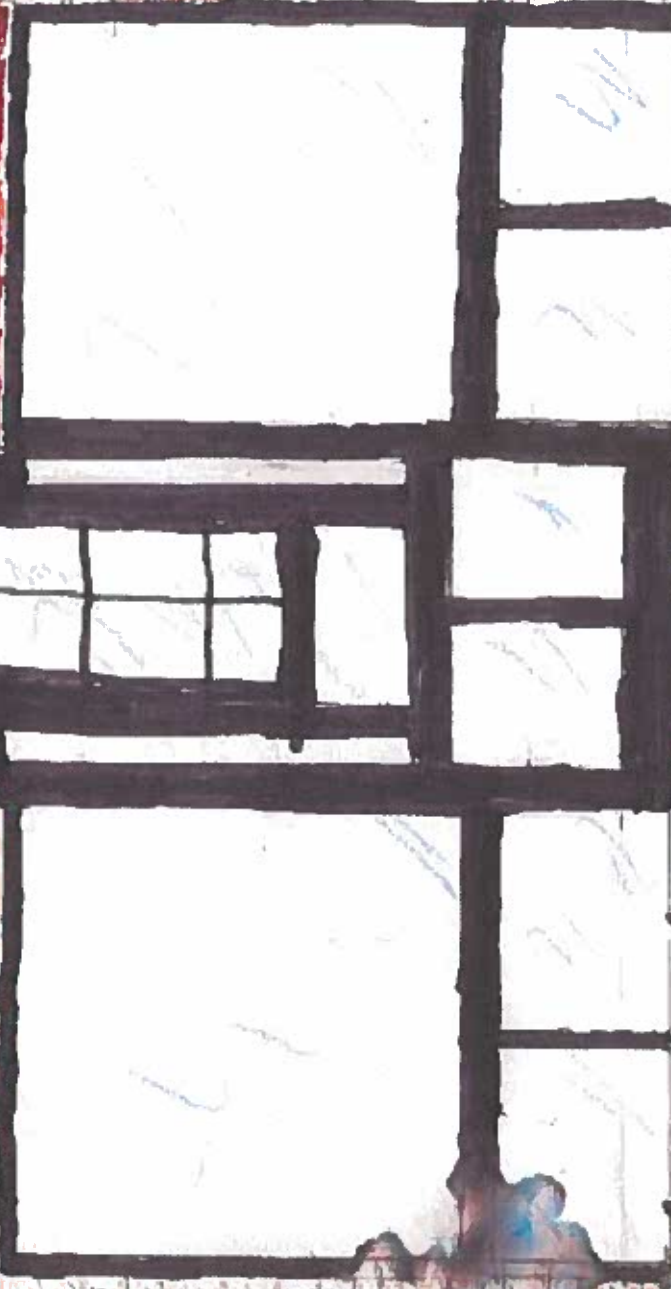
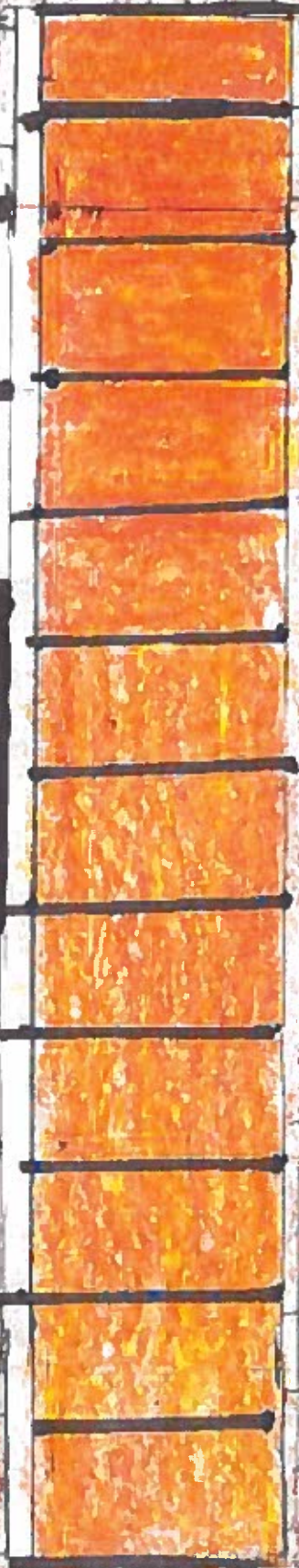
COMMENTS: Taking building back to original Rock & Brick. The finish will have a wet look with sealers. Sign, Awning and light bar remain the same the wood however will be a natural with a stain.

NOTES: All demolitions, additions, restorations, and remodels require notifications to ADEQ/OAQ. Notification form must be completely filled out and signed by a certified asbestos inspector. EPA NESHAPS

THE HISTORIC PRESERVATION COMMITTEE MEETS ON THE SECOND TUESDAY OF EACH MONTH. YOUR APPLICATION MUST BE SUBMITTED BY THE FIRST OF THE MONTH TO BE REVIEWED THAT MONTH, ANY LATER AND IT WILL BE ON THE NEXT MONTH'S AGENDA.

APPROVAL TO PERMIT: _____ DATE: ____/____/____

Billions of
Arizona CIVILITANS



HISTORIC PRESERVATION DISTRICT APPLICATION FOR APPROVAL TO PERMIT

APPLICANT: POOZEUM

CASE NO. _____

DATE: 4 / 3 / 2024

PROPERTY ADDRESS 109 WEST RAILROAD AVE LEGAL DESCRIPTION STONE FRONT

OWNER GJORGE FRANSEN ADDRESS 109 WEST RAILROAD AVE PHONE (904) 891-7567

WILLIAMS AZ 86046
TYPE OF IMPROVEMENT

- | | |
|--|--|
| <input type="checkbox"/> ADDITION
<input type="checkbox"/> RESTORATION
<input type="checkbox"/> REHABILITATION
<input type="checkbox"/> NEW CONSTRUCTION
<input type="checkbox"/> DEMOLITION | <input type="checkbox"/> SIGN REVIEW
<input type="checkbox"/> NEW OCCUPANCY
<input type="checkbox"/> HISTORIC STRUCTURE
<input type="checkbox"/> SPECIAL USE PERMIT |
|--|--|

APPROVALS: * Any work which would change the exterior appearance of your building or property, all signage, and any new occupancy located within the Historic Preservation Zoning District must be approved and such approval signed by the Historic Preservation Commission before any permit or business license will be issued.

*All applications shall have plot plan, any signage or exterior change, must be accompanied with color rendering, and any additional information the Historic Commission find necessary to establish compliance. 10 copies for submittal.

	APPROVED	NOT APPROVED	N/A
1. HEIGHT <u>BLADE SIGN SET AT 8' ABOVE GRADE (NEW/CHANGED)</u>			
2. ROOF TYPE _____			
3. PROJECTIONS / RECESSIONS _____			
4. SURFACE TEXTURES _____			
5. COLOR _____			
6. ARCHITECTURAL DETAILS _____			
7. BUILDING FORM _____			
8. LIGHTING <u>WHITE NEON / LED TUBE TOP OF BUILDING : 4 GOSSEWICK LIGHT FIXTURES.</u>			
9. ENCLOSURES <u>PROVIDES : INSTRUCTION BY OTHERS.</u>			
10. UTILITIES _____			
11. SIGNAGE <u>FLAT CUT LETTERING, WINDOW GRAPHICS DECREASES TO LOWER SIGHTLINE (CHANGES)</u>			
12. SIDEWALK FURNITURE _____			

COMMENTS: NEON & LIGHTING NOT IMPACTED BY REQUIREMENT CORRECTIONS, SAME AS ORIGINAL PROOF : REVISED PROOF.

NOTES: All demolitions, additions, restorations, and remodels require notifications to ADEQ/OAQ. Notification form must be completely filled out and signed by a certified asbestos inspector. EPA NESHAPS

THE HISTORIC PRESERVATION COMMITTEE MEETS ON THE SECOND TUESDAY OF EACH MONTH. YOUR APPLICATION MUST BE SUBMITTED BY THE FIRST OF THE MONTH TO BE REVIEWED THAT MONTH, ANY LATER AND IT WILL BE ON THE NEXT MONTH'S AGENDA.

APPROVAL TO PERMIT: _____ DATE: ____ / ____ / ____



City of Williams

FOR OFFICE USE ONLY

113 S. 1st Street, Williams, Arizona 86046 Phone 928-635-4451 Fax 928-635-4495
 Building Official: Stacy Foss • Phone: 928-295-5478 • Email: sfoss@williamsaz.gov

SIGN PERMIT APPLICATION

Permit No.	Business License No.	Cost of Project	Parcel No.	Permit Fee
Job Address: 109 WEST RAILROAD AVE				
Owner George Franzen	Mailing Address 109 WEST RAILROAD AVE	Williams AZ 86046	Phone No. 904-891-7567	
Contractor SIGNARMA FLAGSTAFF	Mailing Address 2333 EAST SPRUCE AVE	Phone No. 928-714-0740	License No.	
Type of Sign BUILDING MOUNTS	Attachment SEE ATTACHMENT	Structural	Electrical by others	
<p>LOT & BUILDING SKETCH SHOWING LOCATION OF SIGN(S). SIGN SKETCH INDICATING DIMENSIONS AND MATERIALS. (ATTACH IF NECESSARY)</p> <p style="text-align: center;">SEE ATTACHED PDF for Signage! Lighting per Requested as follows</p>				
<p>THIS PERMIT BECOMES NULL AND VOID IF WORK OR CONSTRUCTION AUTHORIZED IS NOT COMMENCED WITHIN 180 DAYS OR IF CONSTRUCTION OR WORK IS SUSPENDED OR ABANDONED FOR A PERIOD OF 180 DAYS.</p>				
			BUILDING INSPECTOR	DATE
<p>I HEREBY CERTIFY THAT I HAVE READ AND EXAMINED THIS APPLICATION AND KNOW THE SAME TO BE TRUE AND CORRECT. ALL PROVISIONS OF LAWS AND ORDINANCES GOVERNING THIS TYPE OF WORK WILL BE COMPLIED WITH WHETHER SPECIFIED HEREIN OR NOT. THE GRANTING OF A PERMIT DOES NOT PRESUME TO GIVE AUTHORITY TO VIOLATE OR CANCEL THE PROVISIONS OF ANY OTHER STATE OR LOCAL LAW REGULATING CONSTRUCTION OR PERFORMANCE OF CONSTRUCTION.</p>				
			OWNER OR CONTRACTOR	DATE

Susan Bennett

From: Art Ruiz <signarama@sarflagstaff.com>
Sent: Thursday, April 4, 2024 11:43 AM
To: Susan Bennett; Stacy Foss
Cc: gnfrandsen@yahoo.com; ken@kennellyfamilyconcepts.com;
john@historicbrewingcompany.com
Subject: Poozeum - Historic Preservation District Application for Approval to Permit - Revised Application - April 9th Meeting
Attachments: Revised HISTORIC PRESERVATION DISTRICT 4.3.24.pdf; POOZEUM - City Permit - Revised Proof.pdf
Importance: High

Greetings,

Attached is the revised Historic Preservation District Application packet (Proof and Applications) for the next meetings on April 9th. Please let us know if any further documentation is required for the approval process.

- StoreFront Lettering has been changed to Flat Cut Lettering from (original material) Lusterboard (per Meetings request).
- Window Graphics have been decreased in size to the lower portion of the building (per Meetings request).
- Set the Exterior Blade sign to 8' above grade (per Meetings request).

Thank you,

Art Ruiz
Customer Account Specialist

Email: signarama@sarflagstaff.com - Telephone: 928.714.0740





Name: Poozeum

Date: 03.18.2024

INV #: 39419

Rev #: 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____
Date _____

SIGN SPECS

Radius Corners _____ in.

- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems Grommets

PRODUCTION STAGES

- Design Material
- Printed/ Cut
- Production Install

DONE
Signature _____ Date _____

Signarama
FLAGSTAFF

2333 E. Spruce Avenue,
Flagstaff, AZ 86004

Ph: (928) 714-0740
Email: signs@sarflagstaff.com
Web: www.SARflagstaff.com

21 in

120 in

POOZEUM

Architectural Raised Lettering / Qty. [x1ea]
Flat cut aluminum raised lettering custom painted yellow.

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Color :

PMS 0000 PMS 0000 PMS 0000 PMS 0000

Notes:



Name: Poozeum

Date: 03.18.2024

INV # 39419

Rev # 0

40 in

- CUSTOMER'S APPROVAL
- Approved
 - Approved with Changes
 - Revise and Proof Again

Signature _____
Date _____

SIGN SPECS
Radius Corners In.

- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems Grommets

- PRODUCTION STAGES
- Design Material
 - Printed/ Cut
 - Production Install

DONE
Signature _____ Date _____

Signarama
FLAGSTAFF

2333 E. Spruce Avenue,
Flagstaff, AZ 86004

Ph: (928) 714-0740
Email: signs@saflagstaff.com
Web: www.SARflagstaff.com



Vinyl Graphics / Qty. [x1ea]
Latex printed calendar vinyl graphics with matte laminate.

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Color :

PMS 0000
 PMS 0000
 PMS 0000
 PMS 0000

Notes:



Name: Poozeum

Date: 03.18.2024

INV #: 39419

Rev #: 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____

Date _____

SIGN SPECS

Radius Corners _____ in.

Holes Punched

Center Top & Bottom

All Four Corners

Hems Grommets

PRODUCTION STAGES

Design Material

Printed / Cut

Production Install

DONE

Signature _____ Date _____

Signarama
FLAGSTAFF

2333 E. Spruce Avenue,
Flagstaff, AZ 86004

Ph: (928) 714-0740
Email: signs@sarflagstaff.com
Web: www.SARflagstaff.com

40 in

18 in



Vinyl Graphics / Qty. [x1ea]
Latex printed calendar vinyl graphics with matte laminate.

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Color :

PMS 0000
 PMS 0000
 PMS 0000
 PMS 0000

Notes:



Name: Poozeum

Date: 03.18.2024

INV # 39419

Rev # 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____

Date _____

SIGN SPECS

Radius Corners in.

- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems
- Grammets

PRODUCTION STAGES

- Design
- Material
- Printed/ Cut
- Production
- Install

DONE

Signature _____ Date _____

Signarama
FLAGSTAFF

2333 E. Spruce Avenue
Flagstaff, AZ 86004

Ph: (928) 714-0740
Email: sign@sarflagstaff.com
Web: www.SARflagstaff.com

46.5 in



Vinyl Graphics / Qty. [x1ea]
Latex printed calendar vinyl graphics with matte laminate.

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Color :

PMS 0000
 PMS 0000
 PMS 0000
 PMS 0000

Notes:



Name: Poozeum

Date: 03.18.2024

INV #: 39419

Rev #: 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____
Date _____

SIGN SPECS

- Radius Corners in.
- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems Grommets

PRODUCTION STAGES

- Design Material
- Printed/ Cut
- Production Install

DONE _____
Signature _____ Date _____

Signarama
FLAGSTAFF

2333 E. Spruce Avenue,
Flagstaff, AZ 86004

Ph: (928) 714-0740
Email: signs@sarflagstaff.com
Web: www.SARflagstaff.com

40 in

18 in



Vinyl Graphics / Qty. [x1ea]
Latex printed calendar vinyl graphics with matte laminate.

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Color : PMS 0000 PMS 0000 PMS 0000 PMS 0000

Notes:



Name: Poozeum

Date: 03.18.2024

INV #: 39419

Rev #: 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____
Date _____

SIGN SPECS
Radius Corners _____ in.

- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems
- Grommets

PRODUCTION STAGES

- Design
- Printed/Cut
- Production
- Material
- Install

DONE
Signature _____ Date _____

Signarama
FLAGSTAFF

2333 E. Spruce Avenue,
Flagstaff, AZ 86004

Ph: (928) 714-0740
Email: signs@saflagstaff.com
Web: www.SARflagstaff.com

40 in

18 in



Vinyl Graphics / Qty. [x1ea]
Latex printed calendar vinyl graphics with matte laminate.

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Color: PMS 0000 PMS 0000 PMS 0000 PMS 0000

Notes:



Name: Poozeum

Date: 03.18.2024

INV #: 39419

Rev #: 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____

Date _____

SIGN SPECS

Radius Corners _____ in.

- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems Grommets

PRODUCTION STAGES

- Design Material
- Printed/ Cut
- Production Install

DONE Signature _____ Date _____

Signarama
FLAGSTAFF

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Flagstaff, AZ 86004

Ph: (928) 714-0740
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Color:

- PMS 0000
- PMS 0000
- PMS 0000
- PMS 0000

Notes:



Name: Poozeum

Date: 03.18.2024

INV # 39419

Rev # 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____

Date _____

SIGN SPECS

Radius Corners: _____ in.

- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems Grommets

PRODUCTION STAGES

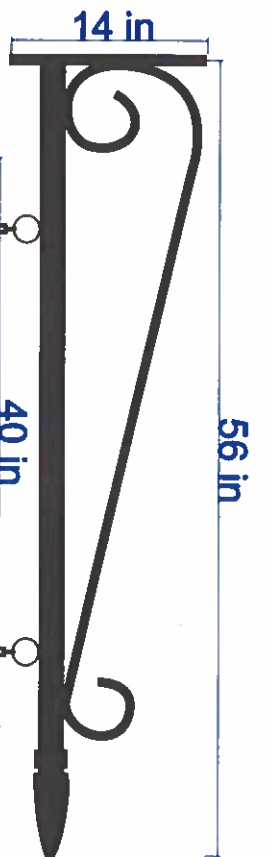
- Design Material
- Printed/Cut
- Production Install

DONE Signature _____ Date _____

Signarama
FLAGSTAFF

2333 E. Spruce Avenue,
Flagstaff, AZ 86004

Ph: (928) 714-0740
Email: signs@sarflagstaff.com
Web: www.SARflagstaff.com



Double Sided Lusterboard / Qty. [x1]
Double Sided lusterboard with latex printed cast vinyl graphics and luster laminate. Mounted to exterior bracket.

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Color :

PMS 0000
 PMS 0000
 PMS 0000
 PMS 0000

Notes:



Name: Poozeum

Date: 03.18.2024

INV #: 39419

Rev # 0

CUSTOMER'S APPROVAL

- Approved
- Approved with Changes
- Revise and Proof Again

Signature _____

Date _____

SIGN SPECS

- Radius Corners in.
- Holes Punched
- Center Top & Bottom
- All Four Corners
- Hems Grommets

PRODUCTION STAGES

- Design Material
- Printed/ Cut
- Production Install

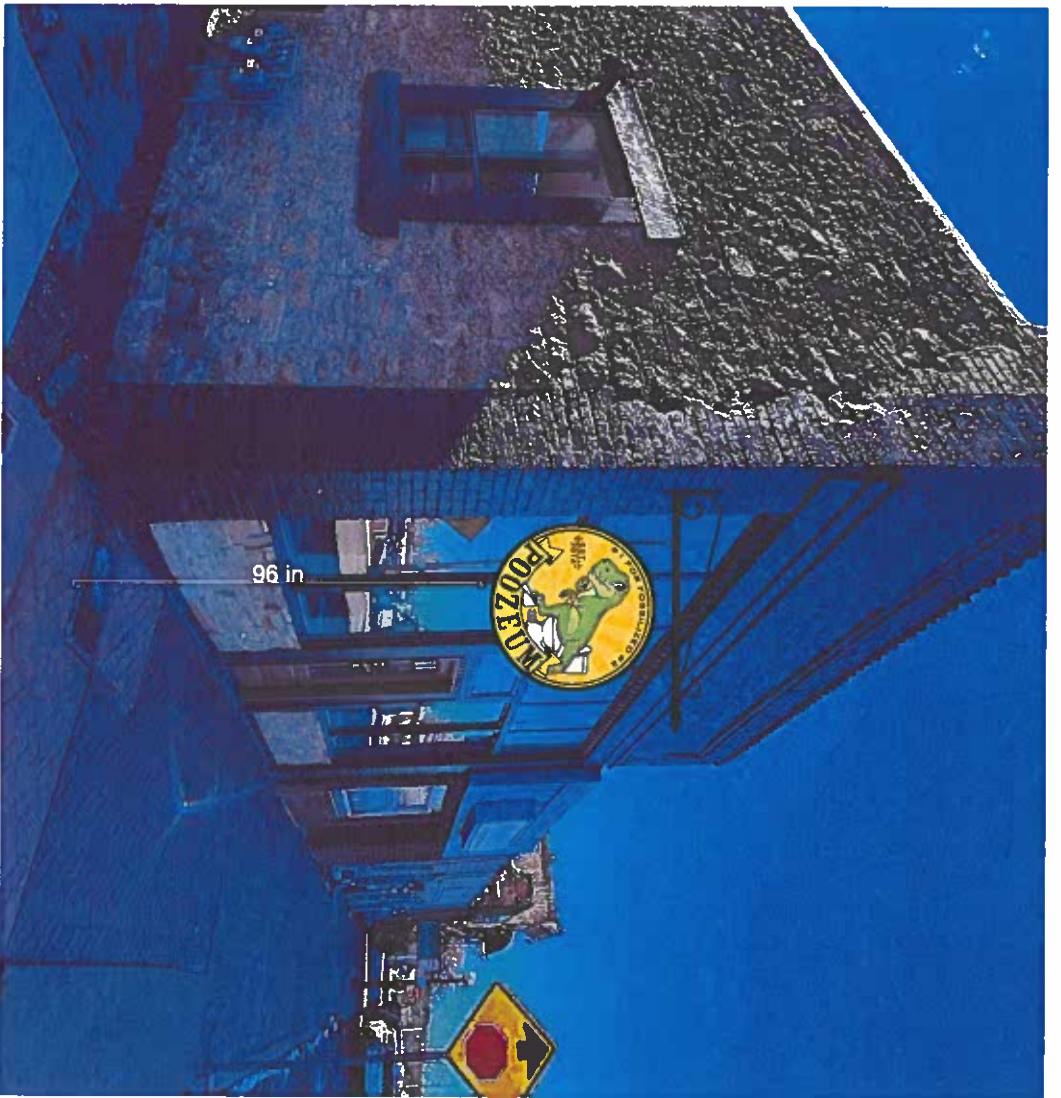
DONE

Signature _____ Date _____

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Color :

PMS 0000 PMS 0000 PMS 0000 PMS 0000

Notes: